

## Minutes – Mount Peter Master Planning Taskforce Meeting



Date	16 <sup>th</sup> December 2008	Start Time	3:30pm	Finish Time	5:15pm	Location – Cairns Regional Council, Committee Room (Cairns) <i>and video link with Cardno (Brisbane).</i>
Meeting Purpose	<b>Taskforce Meeting</b>					
Attendees	Mr Trevor Gordon (Chair), Mayor Schier, Cr Nancy Lanskey, Cr Paul Gregory, Noel Briggs, Peter Tabulo, Peter Boyd, Steve Tyter, Manfred Boldy (DIP), Dan Staley (DIP), Helius Visser (MRQ), Alan Savina (Preg), Vanessa Maruna (Pre), Adam Gowlett (Sat), Gavin Allwood (B&M), Scott Christiansen (CEC), Kristy Gilvear (Con), Theo Kranbias (Den), Brian Haratsis (Mac), Sandra Burke, Adrian Sains (MPG), Brent O'Neill (MPG), Kerry Nisbett (MPG)					
Apologies	John Hawkes, Bruce Gardiner, Natalie Ormsby (QT), Rachel Reese (QT), Roy Lavis (CEC), Ray Stokes (Sat), Denis Crema (Den)					
Observers	Alison Stevens (DIP), Ben Coman (Mac), Tracie McPherson,					

### Actions and Agreements

Item	What	Who	When	Completed
1	<b>Welcome &amp; Introductions</b> 1. Trevor Gordon welcomed all.	ALL	To note	
2	<b>Amendments to previous Minutes</b> 2.1 That Council proposed that Chairman's Motion item 2 C put forward at Taskforce meeting of 18 <sup>th</sup> November 2008 as follows ;  <i>"2. C. That Motion 2a be modified and accepted by the Taskforce as follows ; Requests by Members (and agreed to by Taskforce) for the Consultants to undertake additional workshops / consultation or studies may give rise to additional costs if beyond the scope of work of the Cairns Regional Council / Cardno contract. Costs may be on-charged by the Cairns Regional Council to MOU Signatories (severally or jointly depending upon the nature of the requests and required meetings)."</i>			

<p>Be amended as follows :</p> <p><i>“2. C. That Motion 2a be modified and accepted by the Taskforce as follows ;</i></p> <p><i>Requests by Developer Members (and agreed to by the Taskforce) for the Consultants to undertake additional workshops / consultation or studies for the benefit of the Mount Peter master planning project may give rise to additional costs if beyond the scope of work of the Cairns Regional Council / Cardno contract. Under the provisions of the MOU, costs may be on-charged by the Cairns Regional Council to MOU Signatories (in the manner as set out in the MOU) if ;</i></p> <ul style="list-style-type: none"> <li><i>• Additional costs are in excess of the agreed budget ;and</i></li> <li><i>• Taskforce endorse the budget changes arising from the additional costs ;and</i></li> <li><i>• Council adopts the budget changes arising from the additional costs.</i></li> </ul> <p><b><i>The motion was moved by Cr Gregory and seconded by B Haratsis with motion being carried</i></b></p> <p>2.2 Satterley proposed that Chairman’s Motion item 2 C put forward at Taskforce meeting of 18<sup>th</sup> November 2008 be amended as follows : The first line should read <i>“Request by Developer Members....”</i>.</p> <p><b><i>The motion was moved by A Gowlett and seconded by B Haratsis with motion being carried</i></b></p> <p>2.3 Satterley proposed that Item 5.1 of Minutes of Taskforce meeting of 18<sup>th</sup> November 2008 be amended as follows : Item 5.1 – Add <i>“1.1 DIP to review requirements of various agencies set out in the State Agency Position paper and report back to Taskforce on the review at /or before the EbD”</i></p> <p><b><i>The motion was moved by T Gordon and seconded by B Haratsis with motion being carried</i></b></p> <p>2.4 Satterley proposed that Item 7.1 of Minutes of Taskforce meeting of 18<sup>th</sup> November 2008 be amended as follows : Item 7.1 – Add – <i>“1.1 MPMPG to amend Assumptions paper to incorporate issues / changes as discussed at Assumptions workshop</i> <i>1.2 MPMPG to circulate amended Assumptions Paper, Technical Papers and Workshop Outcomes Report by mid Dec 08”</i></p> <p><b><i>The motion was moved by T Gordon and seconded by V Maruna with motion being carried</i></b></p>	<p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>	<p>To Note</p> <p>To Note</p> <p>To Note</p> <p>To Note</p>	
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3	<b>Previous Minutes</b> (18th November 2008 - #1536955v16) All other matters in minutes were correct, ( <i>moved – Cr Gregory /seconded – K Gilvear</i> )	ALL	To Note	-
4	<b>Actions for Review from previous Meetings</b> 1. Representation to Federal members on Bruce Highway upgrade funding & follow up upgrade with Main Roads <i>Additional action</i> – include Bruce H'way upgrade issue as standing agenda item of regional Mayors meeting with State Member(s) 2. Revised MOU to be circulated and signed by all parties 3. Information session with Gary White on Ripley Experience 4. Catholic Diocese presentation at future Taskforce meeting (after EBD) 5. Payment of outstanding MOU invoices to Council	Cr G/ PB Mayor Schier  Denor DS PB Denor /Satt	Dec 08 Ongoing  18/11/08 21/01/09 TBA 24/11/08	In progress  Complete In progress In progress Complete
5	<b>Master Planning Group – presentation on Technical papers, Assumptions doc and EBD Briefing paper</b> 1. Presentation and overview of Technical papers, Assumptions Document 1.1 Presentation to be loaded to FSS 1.2 Assumptions doc & Technical papers to be issued to Taskforce on FSS 1.3 Feedback from Taskforce on Technical papers may be uploaded to FSS for general viewing. Technical papers will not be re-issued (as revised docs before the EBD). Technical papers are to be signed off by Council and DIP only before EBD. 1.4 Technical papers (to be issued on FSS 17/12/08) not yet endorsed by DIP/State Agencies 2. Presentation on Deliverables and meetings/workshops 3. Presentation on EBD Briefing paper 3.1 Minor comments on EBD paper (Vision section) to be sent to Council /Cardno 3.2 Advise of any change in status / nature of Section 316 applications to Council at / before EBD	ALL AS AS/KN ALL  ALL ALL ALL BH Developer Members	To Note 19/12/08 17/12/08 To note  To note To note To note 19/12/08 09/02/09	
6	<b>General Business</b> <u>1. MOU invoices.</u> 1.1 Council to send out invoices on 1 <sup>st</sup> February 2009, MOU signatories have 45 calendar days to pay (as per MOU). 1.2 MOU signatories can expect invoices of 1st Feb 09 to be significantly higher than Aug 08 invoices ( almost doubled- requires further calculation)	ALL  ALL	To Note  To Note	

